



of Monroe County

1108 W 8th St.

Bloomington, IN 47404

Position: Summer Camp Facilitator

Employed by: Program Specialist

Reports to: Program Specialist

Position Description

Girls Inc. inspires all girls to be strong, smart, and bold through direct service and advocacy. We work with schools and in communities to provide the mentoring relationships, safe spaces, and evidence-based programming that are proven to help girls succeed. Girls build the knowledge, skills, and confidence to lead change in their lives and affect change in the world. We are seeking a Summer Camp Facilitator who aligns with the Girls Inc. mission and wants to make a positive difference in the girls's lives. This person will be focusing on the following this summer:

Creating and Maintaining the Girls Inc. Environment

- Actively and positively engage with and supervise all participants in the summer camp program
- Create and support an effective learning environment in alignment with Girls Inc. programming philosophy
- Effectively adhere to and implement the daily camp schedule
- Ensure the safety of all participants

Support of Programs and Activities

- Facilitate high-quality programs and activities for the specific girls you will be serving in your group, including but not limited to personal development and STEM-learning programs
- Engage with stakeholders (including families, partners, collaborators, and volunteers) to help maintain clear communication, develop rapport, and cultivate relationships
- Cooperate and communicate effectively with Program Specialist about the programs' progress, challenges, and successes

Additional Responsibilities

- Be punctual and prepared for trainings and scheduled shifts
- Adhere to Girls Inc.'s policies, mission, vision, and standard operating procedures

- Respond to changes in environment by adapting daily activities and programs as needed
- Perform other duties as assigned by supervisor

Required Knowledge, Skills & Abilities

- Passion for youth development, gender equity, and a strong advocate for girls'/womens' issues
- Ability to lead, coach, and empower teams and partnerships to meet outlined goals and objectives
- Excellent skills in developing and maintaining collaborative relationships with diverse stakeholders
- Ability to design and implement programs focusing on needs for elementary and middle school students
- Ability to think critically and make decisions based on agency mission and strategic direction
- Effective communication skills with the ability to adapt communication styles and messages to meet the needs of specific audiences
- Ability to manage multiple priorities and be adaptable in a dynamic, fast-paced environment – all while maintaining a girl-centered approach

Preferred Knowledge, Skills & Abilities

- Pursuing or achieved a bachelor's or associates degree in science, technology, engineering, math, education, humanities, social sciences, or related field
- Experience working with children between ages 5-17

Availability

- Ability to work up to 40 hours per week with availability Monday through Friday with various hours between the 8:30am and 5:30pm camp schedule
 - Camp will not be in session on Monday July 4th. Camp facilitators will be off the whole week and will resume on July 11th.
- Must be available for training on May 25th, summer camp (June 6th– July 25th), and Staff summer recap on August 1st.



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Schedule:

- 8 hour shift
- Monday to Friday

Employment Dates: June 6th, 2022 – July 29th, 2022

Pay:

Job Type: Non-Exempt, Full-time, Seasonal

Pay: \$10.00 per hour

COVID-19 considerations:

Masks are optional at this time, but we follow Monroe County guidelines

License/Certification:

- First Aid Certification (Preferred)
- CPR Certification (Preferred)