



of Monroe County

Trustee Application
Girls Inc. of Monroe County

Thank you for your interest in becoming a member of the Board of Trustees for Girls Inc of Monroe County. The Board of Trustees will review your application at the next meeting (the Board meets on the fourth Wednesday of each month) and you will be notified as to the status of your application soon thereafter. If you have any questions, please contact Trustee Development Chair Catherine Matthews (trusteegov@girlsinc-monroe.org).

In addition to completing this form, please attach the following materials:

- Cover letter describing your reasons for serving on the Girls Inc Board of Trustees, how you first learned about the organization, and the skills or talents you will bring to the organization
- Current resume
- 1 to 2 paragraph personal biography

Name

Street Address

City

Zip

Phone (home or mobile)

Email

Please answer the following questions:

1. How much time can you commit to Girls Inc? _____ hours per month.

2. Are there any potential conflicts of interest if you were to serve on the board (e.g. personal contacts, work requirements)? _____ Yes _____ No If yes, please explain:

3. If this is not already on your resume, please list your past and current board and volunteer involvement, including dates of service:



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Members of the Board of Trustees serve as advocates for the organization. It is required that all board members make a personal financial contribution to the organization every year. At the start of the calendar year — or upon joining the board — all board members must pledge their annual personal financial contributions to the organization with the governance committee.

All Board members are also expected to serve on at least one active committee. Below is a list and description of each standing committee. Please indicate your interest under each description.

Governance Committee

Develops written descriptions of trustees responsibilities, creates a plan for identifying prospective trustees, screens and interviews candidates, recommends candidates for Board approval, nominates Board officers, conducts orientation for new trustees, organizes continuing education for the Board, leads an annual evaluation of individual trustees and the Board as a whole. This committee is also responsible for risk management for the agency.

Definitely interested Possibly interested Not interested

Finance Committee

Oversees the organization’s assets, reviews the annual budget and recommends it to the Board for approval, monitors budget implementation and financial procedures, manages the organization’s investments, reviews monthly financial reports and makes a presentation at each Board meeting.

Definitely interested Possibly interested Not interested

Development Committee

Develops policies, plans, procedures, and schedules for Board involvement in fundraising. Sets guidelines for Board involvement in advocacy and related programs, recommends major advocacy initiatives to the Board for approval, monitors implementation of the strategic plan with regard to programs and advocacy. Develops marketing plans for the agency and with the Executive Director provides guidance for marketing materials, media coverage, and social media outreach. Plans and executes fundraising events.

Definitely interested Possibly interested Not interested

Please return completed application and accompanying materials to:
Catherine Matthews
Trustee Development Chair
trusteegov@girlsinc-monroe.org