

Trustee Application

Girls Inc of Monroe County

Thank you for your interest in becoming a member of the Board of Trustees for Girls Inc of Monroe County. Your application and accompanying materials will be reviewed by the Board at the next meeting (the Board meets on the second Wednesday of each month) and you will be notified as to the status of your application soon thereafter. If you have any questions, please contact Executive Director Amy Stark (astark@monroe.girls-inc.org) or Trustee Development Chair Mande Miskewycz (mandemiskewycz@gmail.com)

In addition to completing this form, please attaché the following materials:

- Cover letter describing your reasons for serving on the Girls Inc Board of Trustees, how you first learned about the organization, the special skills and talents you can bring to the organization, and anything else about yourself that you would like to share with the Board
- Current resume
- 1-2 paragraph personal biography

Name

Street Address

City

Zip

Phone (home or mobile)

Email

Please answer the following questions:

1. How much time can you commit to Girls Inc? _____ hours per month.

2. Are there any potential conflicts of interest if you were to serve on the board (e.g. personal contacts, work requirements)? _____ Yes _____ No If yes, please explain:

3. If this is not already on your resume, please list your past and current board and volunteer involvement, including dates of service:

5. Board of Trustees must be committed to raising or contributing \$1,500 each year and will serve as an advocate for the organization. All Board members are also expected to serve on at least one active committee. Below is a list of all committees, along with a brief description. Please indicate your interest under each description.

Finance Committee

Oversees the organization’s assets, reviews the annual budget and recommends it to the Board for approval, monitors budget implementation and financial procedures, manages the organization’s investments, reviews monthly financial reports and makes a presentation at each Board meeting.

_____ Definitely interested _____ Potential interested _____ Not interested

Trustee Development Committee

Develops written descriptions of trustees responsibilities, creates a plan for identifying prospective trustees, screens and interviews candidates, recommends candidates for Board approval, nominates Board officers, conducts orientation for new trustees, organizes continuing education for the Board, leads an annual evaluation of individual trustees and the Board as a whole.

_____ Definitely interested _____ Potential interested _____ Not interested

Fund Development Committee

Develops policies, plans, procedures, and schedules for Board involvement in fundraising.

_____ Definitely interested _____ Potential interested _____ Not interested

Program Committee

Recommends program policy to the Board, sets guidelines for Board involvement in program matters, monitors implementation of the strategic plan with regard to programs, recommends major program initiatives to the Board for approval.

_____ Definitely interested _____ Potential interested _____ Not interested

Risk Management Committee

Ensures a safe environment for employees, volunteers, and girls, including transportation-related policies and issues, condition of buildings, new construction and renovation plans.

_____ Definitely interested _____ Potential interested _____ Not interested

PR/Marketing Committee

Develops marketing plans for the agency and with the Executive Director provides guidance for marketing materials, media coverage, and social media outreach.

_____ Definitely interested _____ Potential interested _____ Not interested

Please return completed application and accompanying materials to:

Amy Stark, Executive Director
Girls Inc of Monroe County
1108 West 8th Street
Bloomington IN 47404
astark@monroe.girls-inc.org